



सू.पी. नहीं देखा तो इंडिया नहीं देखा



ताज कार्निवाल फेस्ट  
13-22 दिसम्बर 2024

**OFFICE OF THE SECRETARY, TAJ MAHOTSAV SAMITI  
64, TAJ ROAD, AGRA.**

**Bids invited for complete job of Event Production and Management for  
Taj Carnival Fest Sadar Bazaar 13 Dec-22 Dec 2024**

Bids are invited by the Taj Mahotsav Samiti, 64, Taj Road, Agra for its forthcoming event Taj Carnival Fest-2024, scheduled to be organized from **13<sup>th</sup> Dec to 22<sup>nd</sup> Dec, 2024** at Sadar Bazar, Agra for a complete job of Event Production and Management on hire basis which include all related works as described here under :-

Complete works of stage lights, sound & PA system, LED Wall, proper lighting of the whole venue, electric decoration of venue, all tentage works like-sofa, chairs, table, barricading, Fun Zone creation and decoration, stage decoration, Videography, Photography, cleaning arrangements, mobile toilets, water supply, sanitation, horticulture, electricity etc. CCTV control room, fire station, Signages, CC Camera etc., security personnel, on-site branding & Taj Carnival interior decoration of the venue, silent generator sets (AVR system) of 62 KV, on rental basis.

This Bid shall be in two parts, i.e., **Part-A Technical Bid** and **Part-B Financial Bid**. Both the Bids must be uploaded online and only technical bid shall be submitted in the office of Secretary, Taj Mahotsav Samiti, 64-taj road, Agra till the date and time of submission of the tender document. **Financial bids shall be opened only if the bidder qualifies in the Technical bid.**

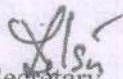
**THE TECHNICAL BID SHOULD NECESSARILY HAVE THE FOLLOWING QUALIFICATIONS AND SUPPORTING DOCUMENTS ATTACHED WITH THE BID:-**

- 1- The Bid must have Demand Draft of Rs. 50,000 as earnest money & demand draft of Rs. 1180/- as tender fee duly pledged in favour of "Secretary, Taj Mahotsav Samiti, Agra". Both the demand drafts in original must be submitted in the office of Secretary, Taj Mahotsav Samiti, 64-Taj Road, Agra till the date and time of submission of the tender document.
- 2- G.S.T. Number.
- 3- Income Tax PAN No.
- 4- Copies of the Income Tax Returns of last three consecutive financial years i.e. 2021-22, 2022-23 & 2023-24 are to be attached.
- 5- The Bidder must have a minimum experience of three years of doing such works during last three years.
- 6- The Bidder shall have to attach proof of financial status of the company indicating total 50 Lac turnover for the last three years i.e. 2021-22, 2022-23 & 2023-24 (Audited reports to be attached).
- 7- All the document should be scanned and uploaded in the same order as mentioned in the technical bid and hard copy of those document should be presented before the tender committee at the time of opening of technical Bid.

**COMPULSORY TERMS AND CONDITIONS FOR BIDDING FOR TAJ  
CARNIVAL Fest(13<sup>TH</sup> Dec TO 22<sup>nd</sup> Dec 2024)**

- 8- It is mandatory to fill the rate of each item of financial bid.
- 9- Partial bidding or conditional bidding shall not be allowed/accepted.
- 10- The use of any inflammatory material is straightly prohibited in the making of such temporary structures. All production works for the technical and entertainment areas in the venue must adhere to the safety specifications/ requirements as per the prevailing rules and regulations.
- 11- First aid fire fighting systems (like Co<sub>2</sub> type, ABC type etc) at different places should be provided by the Bidder as per IS 2190 :1992 inside whole premises.
- 12- The cables for the lighting arrangements and decorative lights shall be laid underground with adequate attention provided towards its safety. The Bidder shall be responsible for obtaining clearance certificate from the Electric Safety Department for doing such works at the Mela Venue.
- 13- Each and every component of the production work for the technical and entertainment areas must be able to sustain a wind load of 100 kmph.
- 14- The Supervisor, employees and the labour who would be working at the site must have separate uniforms for enabling their identification.
- 15- Light and Sound shall be as per the requirement of artist / performer and the same must be available and operational from 10 A.M. till the completion of the programs.
- 16- Audio of entire program is to be recorded digitally using protocols, nuendo or logic recording programs or equivalent.

- 18- Cable quality should be strong enough to take the load of the light and sound .
- 19- Open wiring shall not be allowed.
- 20- The trial of the event will be held three days prior to the beginning of the event. The bidder must complete all works in all respects by that time-frame, otherwise the Organizing Committee shall have the right to forfeit the security money and all materials on the site to get it done by any other appropriate agency.
- 21- The organizing committee shall not be responsible for any compensation to the bidder in case of any accident/ natural calamity/ fire or any other loss (workers & material) whatsoever occurred to the bidder. It shall be obligatory on the part of the bidder to make proper insurances of all structures and manpower.
- 22- The bidders are advised to visit the venue of the event before quoting their rates. The work dimensions mentioned in the tender document may vary. The quantity mentioned in the tender document can be increased or decreased on site as per actual requirement and shall need to be supplied by the bidder.
- 23- In case of any dispute, the courts of law situated at District Agra, Uttar Pradesh, shall have requisite jurisdiction.
- 24- The organizing committee shall have the right to reject any bid/ tender without assigning any reason and its decision shall be final and binding on all the bidder(s).
- 25- The financial bid shall be finalized on the basis of total value of the bid.
- 26- After finalization of work order, if party denies to do the work, the security money will be forfeited and legal actions shall be taken against the party.

  
Secretary,  
Taj Mahotsav Samiti,  
64, Taj Road, Agra.

**Office of the Secretary, Taj Mahotsav Samiti,  
64, Taj Road, Agra.**

**Part-A Technical Bid**

**Imp. Note: Kindly read terms and conditions carefully before filling this tender form.**

**Name of the Bidder** : .....

**Address** : .....

**Phone No.** : .....

**E-mail I.D.** : .....

1	Copies of Income Tax Returns of last three consecutive years	Attached / Not attached
2	Proof of financial status of the company indicating total turnover for the last three years.	Attached / Not attached
3	Proof of experience on prescribed format given in terms & conditions in serial no. 6.	Attached / Not attached
4	Photocopy of the demand draft of Rs. 1180/= including G.S.T. duly pledged in favour of "Secretary, Taj Mahotsav Samiti, Agra" as tender fee.	Attached / Not attached
5	Photocopy of the demand draft of Rs. 50,000 as earnest money duly pledged in favour of "Secretary, Taj Mahotsav Samiti, Agra".	Attached / Not attached
6	PAN No.(PAN Card)	Attached / not attached
7	G.S.T. Number	Attached / not attached

I / we ..... have read the terms & conditions of the above tender and are ready to execute the works accordingly.

Date:

Place:

Signature of Bidder

Name of Bidder

Address/ Tel. No.